GOVERNMENT OF ANDHRA PRDESH
ABSTRACT

Establishment – Roads and Buildings Department - Committee constituted for selection of personnel on outsourcing basis to the posts of Watchman, Office subordinates and Sanitary workers for maintenance of Inspection Bungalows in Roads and Buildings Department – Certain guidelines - Orders – Issued.

TRANSPORT, ROADS AND BUILDINGS (SER.R&B) DEPARTMENT

G.O.Rt.No.29 Dated:11.01.2024

Read the following:

1. From the Engineer in Chief (R&B) Administration efile bearing Nos. 2118318 and 2189646.
2. G.O.Ms.No.63, TR&B (Ser.) Department, Dt.29.11.2023.
3. From the Engineer in Chief (R&B) Administration Lr.No.SA wing/ ASA/DY.SA/JSA/HR. Provision/IBs/2023, Dt. 29.11.2023.

ORDER:

In the 2nd read above, the Government have sanctioned (467) posts ie., Watchman-139, Sanitary workers-158 and Office Subordinates-170 on outsourcing basis to the 139 R&B Guest Houses at Division level and Sub-Division level in the state.

2. In the reference 3rd read above, the Engineer in Chief (R&B) Administration has stated that as per the orders issued in the reference 2nd read above, the sanctioned posts distributed among the Inspection Bungalows is as follows;

S.No	District Name	No. of IB's	No. of Posts Sanctioned			
			Watchman	Sanitary Workers	Office Subordinates	Total
1	Alluri Sitharama Raju	2	2	2	2	**6**
2	Anakapalle	2	2	2	2	**6**
3	Anantapur	8	8	8	8	**24**
4	Annamayya	8	8	8	10	**26**
5	Bapatla	5	5	7	7	**19**

6	Chittoor	5	5	6	7	**18**
7	East Godavari	5	5	5	6	**16**
8	Eluru	7	7	7	7	**21**
9	Guntur	3	3	5	5	**13**
10	Kakinada District	4	4	5	6	**15**
11	Konaseema	5	5	6	6	**17**
12	Krishna	4	4	5	5	**14**
13	Kurnool	6	6	6	6	**18**
14	Manyam	3	3	3	3	**9**
15	Nandyal	11	11	12	12	**35**
16	NTR	3	3	4	4	**11**
17	Palnadu	7	7	7	7	**21**
18	Prakasam	6	6	6	6	**18**
19	SPSR Nellore	9	9	9	9	**27**
20	Sri Sathya Sai	6	6	6	6	**18**
21	Srikakulam	5	5	8	10	**23**
22	Tirupati	11	11	13	14	**38**
23	Vishakhapatnam	1	1	2	3	**6**
24	Vizianagaram	5	5	6	7	**18**
25	West Godavari	2	2	2	2	**6**
26	YSR Kadapa	6	6	8	10	**24**
	Grand Total	**139**	**139**	**158**	**170**	**467**

3. The Engineer in Chief (R&B) Administration has also furnished the details of posts proposed for Inspection Bungalows district wise. The details are annexed to this order. Further he has also requested to issue necessary guidelines for selection of above posts on outsourcing basis.

4. The Government after examination hereby constitute a committee with the following members for selection of list of personnel on outsourcing basis in each district to the above posts;

a. District Collector / Joint Collector – Chairman
b. District Revenue Officer – Member
c. District Tourism Officer – Member
d. District Employment Officer – Member

e. Project Director, DRDA-Member
f. General Manager Industries-Member
g. The Superintending Engineer / District (R&B) Engineering Officer – Member/Convenor

5. The Committee shall select the eligible list of personnel for different categories of posts as per the selection criteria mentioned below;

(a) The selection of outsourcing personnel shall be made strictly in accordance with the instructions issued by the Government G.A(SU.I) Dept vide Circular Memo No.GAD01-SU0MISC/31/2019-SU-I, dated:20-11-2019 i.e.;

(i) As per the 100-point roster stipulated under Rule-22(e) of AP State and Subordinate Service Rules, 1996 as amended in G.O.Ms.No.77,GA(Ser-D) Department, dated:02-08-2023.

(ii) Reservations in appointments are applicable in recruitment of outsourcing personnel to the extent of 15% for SCs, 6% for STs and 29% for BCs & Minorities.

(iii) Reservation to the women candidates is applicable as per the existing rules.

b. The Superintending Engineer shall issue the notification in the leading news papers (two English and two Telugu) in the name of the District Collector seeking applications from the eligible candidates.
c. The Superintending Engineer / District R&B Engineering Officer shall enter the data of selected candidates in APCOS portal using user credentials and submit to District Collector for approval and onward transmission to MD, APCOS as indent for engaging the services of outsourcing personnel as per the list finalised by the District Committee for each category.
d. The Superintending Engineer / District R&B Engineering Officer shall open a PD account in CFMS, by raising a request to the respective FMU, Cash and Debt Management, Finance Department.

6.Qualifications and criteria for selection of outsourcing personnel:

a. The minimum required qualification for the posts of Watchman and Office Subordinate is pass in "10th class" or higher qualification. Such eligible candidates shall be able to read and write in "Telugu" language and must be able to ride a Bicycle / two wheeler.

b. For the post of Watchman, preference shall be given to an Ex-Serviceman or a person having experience as security guard in any security agency.
c. For the post of Sanitary Workers, preference shall be given to the persons with experience in organizations which have expertise in the field of sanitation viz., M/s Sulabh International Social Service Organization etc.,
d. No personnel will be eligible for selection against the above outsourcing posts who are facing criminal cases in the Court of Law.
e. Persons who are member of any organization banned by the Central Government or State Government are not eligible.
f. Persons selected are liable to be removed from the post without any notice, if they are later found to have suppressed any information with regard to genuineness of the qualifications, experience certificates, pendency of criminal cases against them or any other information submitted by them.

7.Evaluation Matrix:

Sl. No	Evaluation Factors for Office Subordinate	Marks to be allotted		Remarks
1	Education	10th class	Qualifying factor	In case if two or more are have the same marks then preference shall be given to candidate having more education qualification.
2	Experience	0-2 years	3 marks	
		3-5 years	6 marks	
		6+ years	10 marks	

Sl. No	Evaluation Factors for Watchman	Marks to be allotted		Remarks
1.	Experience	0-2 years	3 marks	In case if two or more are have the same marks then preference shall be given to candidate having more experience.
		3-5 years	6 marks	
		6+ years	10 marks	
2.	Physical Fitness certificate	Issued by Govt medical authorities	5 marks	

Sl. No	Evaluation Factors for Safai Karmachary	Marks to be allotted		Remarks
1	Experience	0-2 years	3 marks	In case if two or more are have the same marks then preference shall be given to the candidate having more experience.
		3-5 years	6 marks	
		6+ years	10 marks	
2	Physical Fitness certificate	Issued by Govt medical authorities	5 Marks	

8. The age of the persons eligible for selection for above posts shall be the age prescribed by the Government in Rule-12 of AP State and Subordinate Service Rules, 1996 amended by the Government from time to time.

9. Duties of the outsourcing personnel:

A. Duties of Watchman: The Watchman and his family shall reside in the accommodation provided in the Inspection Bungalows and they will not be allowed to reside outside the Inspection Bungalow under any circumstances.

a. The Watchman is completely responsible for the furniture, electrical equipment, sanitary material and other equipment in the Inspection Bungalow.
b. The Watchman is also responsible for the clean and healthy atmosphere in the Inspection Bungalow.

B. Duties of Office Subordinate

a. The Office Subordinate/(s) shall be available in the Inspection Bungalow.
b. If two or more Office Subordinates are allotted to any Inspection Bungalow, then they shall work in shift system.
c. The Office Subordinate is responsible for assisting the VIPs / Central / State Officials or the general public occupying the Inspection Bungalow.
d. The Office Subordinate shall assist the Watchman in keeping a clean and healthy atmosphere in the Inspection Bungalow apart from other responsibilities entrusted by the Manager/Care Taker.

C. Duties of Sanitary worker

a. The Sanitary worker is responsible for clean and healthy atmosphere in the Inspection Bungalow.
b. They shall clean the Inspection Bungalow twice in a day.
c. They shall attend to any other work entrusted by the care taker.

10. The Engineer in Chief (R&B) Administration shall take necessary action in the matter accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

PRADYUMNA P.S
SECRETARY TO GOVERNMENT

To
The Engineer in Chief (R&B) Administration, A.P., Vijayawada.
All the District Collectors in A.P.,
The members concerned through ENC (R&B) Administration, A.P., Vijayawada.
Copy to:
The P.S to Minister (R&B)
The P.S to Secretary to Government, TR&B Department.
SC/SF

// Forwarded by order//

Section Officer